



Sports Leagues Coordinator

The City of Elizabethtown is receiving applications for a Sports Leagues Coordinator. This position will plan, organize, direct and coordinate all local youth athletic leagues and special events in connection with the City of Elizabethtown area baseball, soccer, football, and softball leagues held at the Elizabethtown Sports Park. The Sports Leagues Coordinator reports directly to the Sports Park Director. A high degree of independence is utilized in carrying out programmatic goals and objectives.

Hiring Pay Range: \$30,602 - \$35,047 per year.

- Degree preferred in Athletic Administration/Sports Management, Parks and Recreation or related field or equivalent combination of education, training and experience.
- Three (3) years of experience providing direct service in a wide variety of sports related activities for youth including one year in a supervisory capacity.
- Extensive knowledge of the fundamentals, rules, skills of a variety of youth sports including baseball, soccer, football, and softball.
- Considerable knowledge of recreational program development, promotion and implementation including youth sports programming, activities, and special events.
- Working knowledge of principles and practices of community recreation leagues.
- Certification as a coach or referee is a plus.
- Previous experience with league scheduling software is a plus.
- Must have no felony convictions and successfully pass a pre-employment drug screen.

A full job description including Examples of Duties, Eligibility Requirements and Essential Functions can be viewed at www.ETownky.org.

Elizabethtown Sports Park is a 158 acre youth sports complex currently under construction in Elizabethtown, Kentucky. The Sports Park will be owned and operated by the City of Elizabethtown and will serve as host to regional and national sporting events. The park will also serve as another community park for local events and recreational sports. The park consists of 12 ball diamonds, 10 natural turf sports fields, 2 synthetic turf sports fields, and 1 rubberized special needs field. Additionally the park has several concession/restroom buildings, a walking trail, playgrounds, and picnic areas. Operationally, the park will also feature state of the art sports lighting, irrigation control system, and a top notch maintenance facility with quality equipment. Construction is scheduled to be completed in early summer 2012 with the park opening in July 2012. Several major tournaments and events have been scheduled for 2012 and 2013 already! www.elizabethtownsportspark.com

Submit resume to Seth Breitner, 200 West Dixie Avenue, P. O. Box 550, Elizabethtown, KY 42702 or seth.breitner@elizabethtownky.gov by February 13, 2012. The City of Elizabethtown is an Equal Opportunity Employer.